



ARUNACHAL PRADESH STATE ELECTRICITY REGULATORY COMMISSION  
O.T. BUILDING, 2<sup>ND</sup> FLOOR, NITI VIHAR MARKET, T.T. MARG  
NITI VIHAR, ITANAGAR - 791111

Tel : 0360-2310642, Fax : 0360-2310643, E-mail : apserc-arn@gov.in  
website : [www.apserc.nic.in](http://www.apserc.nic.in)

No.APERC/E-26/2023-24/426

Dated- 28/12/2023

**VACANCY CIRCULAR**

Arunachal Pradesh State Electricity Regulatory Commission, a statutory body constituted by Government of Arunachal Pradesh under Section 82 of Electricity Act, 2003, invites application for 1(one) post of Assistant and 2(Two) posts of Upper Division Clerk to be filled up by deputation, on Foreign Service terms basis from the officials of Central/State Governments, Public Sector Undertakings, Autonomous Bodies etc.

Sl. No.	Name of the Post	Level of pay	Number of Post(s)	Qualification, Qualifying Service and Nature of Experience
01	Assistant	Level-6 (Rs.35,400-1,12,400/-)	One(1)	<b>Qualification:-</b> Bachelor degree in Commerce and proficient in MS Word and MS Excel.
				<b>Qualifying Service:-</b> <b>Officials under the Central/State Government/PSU/Statutory/Autonomous bodies :-</b> i. Holding analogous posts on regular basis; or equivalent; or ii. With 6 years regular service in the Level-05 (Rs.29,200-92,300/- ) of Pay matrix .
				<b>Nature of Experience:-</b> i. Experience in commercial audit and accounting, tally software, IT Tax and GST Returns.
02	Upper Division Clerk	Level-5 (Rs.29,200-92,300/-)	Two(2)	<b>Qualification:-</b> Graduate in any stream and proficient in MS Office.
				<b>Qualifying Service:-</b> <b>Officials under the Central/State Government/PSU/Statutory/Autonomous bodies :-</b> i. Holding analogous posts on regular basis; or Equivalent; or ii. With 6 years regular service in the Level-04 (Rs.25500-81,100/- ) of Pay matrix.
				<b>Nature of Experience:-</b> i. Experience in Establishment matters.

## GENERAL TERMS & CONDITIONS:

1. APSERC reserves the right to keep any or all of the posts unfilled depending on the circumstances prevailing at the time of selection.
2. Only short listed candidates will be called for an interaction with the Selection Committee and no TA/DA shall be paid for attending the interview. Mere fulfilling of eligibility criteria shall not bestow any right to be called for interaction.
3. The posts mentioned in the above table are exempted from the principle of immediate absorption.
4. Selected candidates shall be taken on deputation basis initially for a period of 2(two) years with the option for further extension based on his/her satisfactory performance and as deemed fit by the Commission.
5. Up to date ACARs/APARs dossiers of last three years are required to be submitted.
6. Interested and eligible candidates may send their applications as per prescribed format as given in Annexure-II duly completed and signed, along with attested copies of all relevant documents in support of age, educational qualifications, experience, etc. to **the Secretary, Arunachal Pradesh State Electricity Regulatory Commission , T.T. Marg, 2<sup>nd</sup> Floor, O.T. Building, Niti Vihar Market, Itanagar-791111 on or before 29<sup>th</sup> January, 2024.** Applications may be sent either through post or through e-mail ([secy-apserc-arn@gov.in](mailto:secy-apserc-arn@gov.in)) which should be followed by signed hard copy through post. Applications received after due date i.e. 29/01/2024 shall not be entertained.

The applications must be routed **“Through Proper Channel”** and the applications which are not in the prescribed format shall not be accepted.



Secretary, APSERC

## ANNEXURE-I

## BIO-DATA PRO FORMA

POST APPLIED FOR		
Sl.No.	Particulars	
1.	a. Name of the Candidate :	
	b. Father's Name :	
	c. Present Designation :	
	d. Present Scale of Pay :	
	d. Permanent address :	
	e . Address for correspondence :	
	f. Mobile No :	
	g. E-mail ID :	
	h. Name, address and designation of Head of Administration :	
2	Date of Birth (in Christian era) :	
3	Whether belongs to SC/ST/OBC(please specify) :	
4	Date of retirement (as per existing rules of the employer) :	
5	Educational Qualifications (Photocopies of relevant certificates are to be attached).	
6	Details of employment, in chronological order showing nature of duties involved. (Enclose a separate sheet if the space below is insufficient).	

**NB :** Please attach two recent passport size photographs.

Signature of the Candidate

Date:

Place: