



**No.APERC/E-13/IV/2017-18/84**

**Dated Naharlagun, the 27th April' 2017**

## **Engagement of Staff Consultants in APERC**

### **1.0 SCOPE OF WORK PROPOSED FOR THE STAFF CONSULTANTS :**

APERC proposes to engage Staff Consultant to assist the Commission in the area of Regulatory Affairs in discharge of its function. The duties and responsibilities of the Staff Consultants shall include but not limited to the following:

- 1.1 Policies and regulatory issues involving the Electricity Act 2003, Policies and various Regulations issued by the Commission.
- 1.2 Formulation of Concept note / Discussion paper and Regulations and related activities thereto. Providing inputs for updating, modification/amendment of existing Regulations of the Commission.
- 1.3 All matters relating to tariff (tariff petitions, review petitions, true-up petitions), their scrutiny and examination.
- 1.4 Matters related with generic tariff from Renewable Energy sources.
- 1.5 Monitoring and ensuring Regulatory Compliance by the Utilities and the Generating Companies.
- 1.6 To collect, compile and analyse relevant energy statistics.
- 1.7 Matters related to hearing before the Commission and appeals before other legal authorities like Supreme Court, High Court, Appellate Tribunal of Electricity etc.
- 1.8 Oversee the proper maintenance of Files by the concerned staff. Linking of relevant documents in the File. Preparation of presentations, fact sheets, scrutiny, examination and providing of inputs in respect of various technical/financial/regulatory/legal issues coming before the Commission.
- 1.9 Assisting the Commission in Legal Research. To advise on the actionable issues arising in view of the latest APTEL/Court Orders on various issues relevant to the Commission. Appraising the Commission on important judgements of CERC/APTEL/Supreme Courts even though they may not be relevant for the Commission for the time being.
- 1.10 Assisting the Expert Consultants in their work. They may also be assigned independent time bound assignments.
- 1.11 Preparing presentations on behalf of the Commission after doing necessary research on the assigned subject matter.
- 1.12 Any other work assigned from time to time by the Commission.

**2.0 QUALIFICATION AND EXPERIENCE REQUIRED FOR STAFF CONSULTANT :**

<b>Level of Consultant</b>	<b>No. of Consultant</b>	<b>Qualification, Experience</b>	<b>Consolidated Salary*</b>
Staff Consultant	3	<p><b><u>Essential Qualification</u></b></p> <ul style="list-style-type: none"> <li>Bachelor Degree in Engineering(preferably in Electrical Engg.)with MBA in Power Management with specialisation preferably in Finance</li> </ul> <p><b><u>Experience and competencies</u></b></p> <ul style="list-style-type: none"> <li>Work experience of not less than three years in power sector, preferably in issues related to Annual Revenue Requirement/Tariff Petitions analysis/tariff designing of distribution and/or transmission licensee, generating companies, understanding of the Regulatory function of the power sector including Techno commercial analysis, project planning &amp; monitoring, feasibility analysis etc.</li> </ul> <p><b><u>Desirable</u></b></p> <ul style="list-style-type: none"> <li>Knowledge of Indian power scenario, concepts of regulations, Electricity Act-2003, other legislations relevant to power sector and Government policies like Tariff Policy, National Electricity Policy etc;</li> <li>Experience of having worked in a research or analytical role in the power sector;</li> <li>Good working knowledge of MS-Excel, MS-Word, Power Point, MS Access &amp; Outlook.</li> <li>Dynamism to work in a fast-paced, high-change environment, Analytical approach to problem-solving, Good communication skills, Team player having demonstrated initiative and leadership skills.</li> </ul>	Up to Rs. 60,000/- per month depending on qualification and experience

\* Consolidated salary shall be fixed taking into consideration the experience in the desired fields.

**1.0 GENERAL TERMS AND CONDITIONS :**

- 1.1 Normal working hours would be eight and half hours starting from 9.30 am during summer and 9 am during winter or as prescribed by the Commission from time to time(05 days week) including half hour lunch break. The personnel may be called on a Saturday, Sunday and other gazetted holidays, and also asked to sit beyond normal working hours in case of necessity.
- 1.2 There will be a provision of 15 days leave (including 8 days casual leave and seven days on the pattern of earned leave but not en cashable) in a calendar year subject to prior sanction.
- 1.3 Consultants appointed shall be governed by the provisions of the APSERC Appointment of Consultants Regulations-2017 and as amended from time to time and in future too.

**2.0 DURATION OF CONTRACT :**

The contract will be initially for a period of three years which can be extended up to five years. In deserving cases an annual escalation as deemed fit by the Commission may be given based on the performance during preceding year.

**3.0 PAYMENT TERMS :**

The consultant shall be paid lump sum monthly remuneration (the agreed amount) on completion of the month. TDS shall be deducted as per Income Tax rules.

**4.0 TERMINATION OF CONTRACTS :**

The assignment may be terminated earlier by either the employer or the employee by giving one month's notice, or one month's salary in lieu thereof. Provided, in case of disciplinary action the notice period shall not apply to APSERC.

**5.0** Appointment under this assignment shall be on purely contract basis for a limited period only. Such appointment shall not vest any right to claim for regular appointment or continued contractual appointments in APSERC.

**6.0** APSERC reserves the right not to fill up all or any of the above-mentioned positions.

**7.0** The Consultant will work in a team of other Expert Consultant and Staff Consultants under the superintendence of the Secretary of the Commission.

**8.0** Only short listed candidates will be called for an interaction with the Selection Committee.

**9.0** Interested and eligible candidates may send their applications, in the prescribed format to the Secretary, Arunachal Pradesh State Electricity Regulatory Commission, A-Sector, Opposite Industrial Area, Naharlagun-791110, Arunachal Pradesh by Wednesday, the 24th May'2017 up to 4.30 pm.

**10.0** The Office of the Commission is likely to shift from Naharlagun to Itanagar sometimes after the mid of May'2017. Hence all the intending applicants are requested to frequently visit the website of APSERC for any changes in the address and any other information related to this advertisement.

**Sd/-  
Secretary, APSERC**

**ANNEXURE**

**BIO-DATA**

**POST APPLIED FOR :** \_\_\_\_\_

**I. GENERAL INFORMATION :**

- 01 Name of the Candidate :  
02 Date of Birth :  
03 Father's/Husband's Name :  
04 Permanent Address :  
05 Contact address :  
06 Tel No. :  
Mobile No. :  
Email id :

**II. (a) Academic / Professional Qualifications :**

Degree	University	Institute	Field / Specialization	Year of Passing

**NB: A brief on the Project Work undertaken and the Internship done during MBA course may be attached.**

**(b) Experience :**

Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office /Institute / Organization	Post held	From	To	Nature of duties in brief

**(c)**

Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

**NB:1. Please attach a colour pass port size photograph, self certified copies of the Degree Certificates, mark sheets of MBA, experience certificates, age certificate and any other relevant documents you feel to attach.**

**Signature of the Candidate**

**Date :**