



**No. APSERC/E-2/I/2018-19/518**

**Dated 27<sup>th</sup> September 2018**

**EMPLOYMENT NOTICE**

Arunachal Pradesh State Electricity Regulatory Commission (APSERC), a statutory body, discharging its functions under the provisions of Electricity Act 2003, invites applications for appointment on Direct Recruitment/Contract/Deputation basis for the following post. The essential educational qualification, desired qualification, experience and other terms and conditions are as noted below;

Sl. No.	Name of the Post	Pay scale Pay Band with Grade Pay	Educational Qualification & Qualifying Requirement	Working Experience
1.	Secretary- 1 No.	7 <sup>th</sup> CPC Matrix Level 13 in the pay Scale of Rs. 37400-67000; GP-Rs.8700/- (Pre-revised)	<ol style="list-style-type: none"><li>1. Bachelor's Degree from a recognized University/ Institute of repute.</li><li>2. Officers holding analogous posts on regular basis or with 3 years regular service in the pay scale of Rs. Rs.15600-39100 Grade Pay – Rs.7600/- (Pre-revised) or equivalent.</li><li>3. Having minimum 20 years' experience in officer cadre.</li></ol>	<ol style="list-style-type: none"><li>1.Experience of working in Regulatory Body preferably in power sector.</li><li>2.Experience of Engineering, Finance, Law Management or Administrative matter related to General Administration in State/ Central Govt./ PSU/ Statutory Body</li><li>3.Knowledge of Electricity Act 2003, rules, and regulations thereunder.</li></ol>
2.	Finance & Accounts Officer- 1 No.	7 <sup>th</sup> CPC Matrix Level 10 Grade Pay Rs. 15600-39100 Grade Pay-Rs. 5400/- (Pre-revised)	<ol style="list-style-type: none"><li>1. Bachelor's degree in commerce/ Business Administration/ Economics or Bachelor's degree in any discipline with Statistics or Mathematics as one of the subject from a recognized university or a MBA ( Finance) / SAS (Commercial) of CAG</li><li>2. Minimum of 5 (five) years' experience on analogous post in 7<sup>th</sup> CPC Matrix level - 8 in the pay Scale of Rs. 9300 – 34800 Grade Pay Rs. 4800/- (Pre-revised)</li></ol>	Experience in managing like General Commercial Accounting including finalization, Financial Management, Banking operations, Issues relating to Income Tax, GST and other relevant taxes etc.

3.	Ombudsman – 1 No.	Fixed remuneration of Rs. 50000/- per month (Rs. fifty thousand per Month (Consolidated)	1. Bachelor's Degree from a recognized University 2. The Ombudsman shall not be above the age of sixty-two years on the date of advertisement.	1. The Ombudsman shall be a person of ability, integrity and standing having experience of not less than twenty years in administration ,law or Engineering 2. Shall also have experience in dealing with problems related to consumers and shall have minimum experience of at least twenty (20) years in a Group A post. He shall also have adequate knowledge of power sector.
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**General Instruction & Terms and Conditions for recruitment on direct/contract/deputation basis:-**

1. The attached format of the application along with Annexures may be downloaded from the Commission's website viz. [www.apserc.nic.in](http://www.apserc.nic.in). The applications are to be submitted as per instructions given herein below:-
2. The Commission shall have full discretion to fill up the post through any of the three modes viz. Deputation / Direct / Contract recruitment as per the specific requirement. The Commission's decision in this regard shall be final. Terms and Conditions for Direct/ Deputation/ Contract basis shall be as per provision in Arunachal Pradesh State Electricity Regulatory Commission (Service Conditions of Staff) Regulation 2018 & Arunachal Pradesh State Electricity Regulatory Commission (Redressal of Grievances & Ombudsman) Regulations 2015 and as amended from time to time. The cutoff date for calculation of experience will be the date of advertisement.
3. The application in the attached format is to be addressed to **The Secretary, Arunachal Pradesh State Electricity Regulatory Commission, 2nd Floor, OT Building, Niti Vihar Market, TT Marg, Niti Vihar, Arunachal Pradesh -791111** along with self-attested copies of certificates/marks-sheets for educational qualifications (starting from matriculation), Category, self-attested recent passport size photograph and details of experience etc. through registered/speed post only to reach latest by 02.11.2018. In addition, applicants are required to furnish a vigilance clearance / undertaking as applicable as per the formats given in Annexure-I and Annexure- II. Applications not forwarded as per format are likely to be rejected. The Applications received after last date will not be considered.
4. Applicants in Central/State/UT Government service or in the service of Autonomous/Statutory Body/PSUs/ Corporations etc. should apply through proper channel only. The applications of such applicants should be forwarded along with a "No Objection Certificate" from their parent Department. However, an advance copy may be sent directly by the candidate to avoid delay and shall produce the above "No Objection Certificate" prior to interview, if called for.
5. The Commission reserves the right to shortlist the applications and only shortlisted candidates will be called for personal interview. Any lobbying/canvassing would disqualify the candidates.

Sd/-  
Secretary  
APSERC, Itanagar

**Proforma of Application for the post of -----**

1. **Name of the applicant :**
2. **Father's Name :**
3. **Date of Birth :**
4. **Present Communication address :**

Self-attested  
recent  
Photograph

5. **Permanent Address :**
6. **Category (Gen/OBC/SC/ST) :**
7. **E-mail ID :**
8. **Tel/Mobile No. :**
9. **Name of Present Organization :**
10. **Present Pay Scale and Basic Salary :**

11. **Educational qualification** (in reverse chronological order starting from latest qualifications)(submit self-attested copy of testimonials)

Sl.No.	Qualification	University/Institution	Year	Percentage of marks/ CGPA	Main Subjects/ Specialization

12. **Service Particular/Professional Experience**

Sl. No.	Designation	Name of the Department/office/ Organization	Place of Posting	Duration (mm/yyyy)		Pay Scale/ Emoluments	Job Profile
				From	To		


**13. Additional** information, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the space is insufficient.

**14. Whether** any punishment/criminal/departmental awarded to the applicant in the post or/and criminal case /departmental proceeding is pending against the applicant. Yes/No:

**DECLARATION**

I .....Son/Daughter of .....solemnly declare that the particulars furnished above are correct to the best of my knowledge and belief. I understand that in the event of any of the particulars of information given herein being found false or incorrect, my candidature for the selection is liable to be rejected or cancelled and in the event of any wrong statement/discrepancy in the particulars being detected at any stage even after appointment my services are liable to be terminated without any notice.

Place:  
Date:

Signature of the applicant

List of Enclosures:

ANNEXURE - I

**UNDERTAKING**

(FOR THE POST OF \_\_\_\_\_)

**(Applicable in respect of employees who have retired/ resigned from Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc.)**

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the qualifications and experience prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no vigilance /disciplinary case was pending against me in the Ministry / Department / Organization at the time of my retirement / resignation.

**Note:** Please enclose copy of Pension Payment Order (if applicable) and Order notifying your discharge from service on retirement / resignation.

SIGNATURE OF CANDIDATE \_\_\_\_\_

NAME OF CANDIDATE \_\_\_\_\_

PLACE:

DATE:

**UNDERTAKING**

(FOR THE POST OF \_\_\_\_\_)

**(Applicable in respect of employees serving in private sector organization / presently not working)**

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the qualifications and experience prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no punitive action was taken against me for any misconduct during my present / previous employment in private sector organization.

**Note:** Please enclose copy of last relieving Order / Certificate from private sector

SIGNATURE OF CANDIDATE \_\_\_\_\_

NAME OF CANDIDATE \_\_\_\_\_

PLACE:

DATE: